

## Registration for vehicles with limited road network access

Registration is required for any vehicle being driven on a road or a road related area.

### What is meant by a road or road related area?

A road is an area open to and used by the public for driving or riding of motor vehicles. A road related area **includes** areas such as:

- Footpaths, recreational reserves and nature strips.
- Public and **private car parks** and access areas including **loading areas external to warehouses** or drive through and **where accessible to other vehicles** including trucks or cars.
- Private roads and driveways on which any guests or customers of the occupiers are invited to drive vehicles or any area where staff have allocated parking facilities for any private vehicles.



Businesses should obtain their own legal advice to determine whether their individual site should be regarded as a road or road related area (ie. Trafficable areas within some specialised warehouses, etc.). However, wherever third party vehicles use the area, a minimum of conditional registration is considered to be required.

Conditional registration is available for vehicles that need to access road related areas and yet do not comply with Australian Design Rules. These vehicles are built to perform specific functions and require limited access to the road network. They include plant (fork lifts, scissor lifts, etc), historic vehicles, recreational vehicles, street rod and purpose-built vehicles.

### How to establish a conditional registration?

To establish a registration you will need to apply for registration at a NSW motor registry in person, or authorise a representative to attend on your behalf (NB: if you are not already recorded on the RTA's computer system, you must attend the registry in person), and provide the following information:

- Proof of identity or if you send a representative they must provide proof for themselves.
- Proof of acquisition (receipt, bill of sale etc).
- A document to **prove the vehicle is roadworthy** (a safety inspection report, a club or customer roadworthiness declaration).
- A completed application for conditional registration form (use RTA Forms available from RTA website).
- The applicable fees (includes an administration fee, plate fee and CTP fee).

The application will be assessed and will be approved only if conditions can be applied to allow the vehicle to be safely used on the road network. If the purpose of conditional registration can be served by a fully complying vehicle, the application may not be approved. If approved, a registration certificate, label and a set of number plates will be issued. A Certificate of Approved Operations sets out the conditions imposed on the vehicle when driven on a road or road related area. This certificate is required by law and must be carried in the vehicle at all times.